

ACADEMIC INTEGRATION TOOLKIT



UNIVERSITY OF
GEORGIA
Career Center



career.uga.edu | [@ugacareercenter](https://twitter.com/ugacareercenter)

706-542-3375 | 2nd Floor, Clark Howell Hall

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Purpose of the Guide

In today's fast-paced world, we must prepare students for the professional realm by connecting their valuable academic training to competencies they will employ in their careers. **This guide aims to equip faculty with knowledge of a wealth of resources and services that educate and empower students.** The [University of Georgia Career Center's](#) mission is to prepare UGA students and alumni for meaningful opportunities after graduation through career exploration and decision-making, job search skill development, experiential learning, career employment, employer relations, university partnerships, and mentorship. **We recognize the crucial role our faculty play in achieving this mission.**

Inside this guide, you'll discover a wealth of career development resources to support conversations and courses you have for students exploring career pathways. Say goodbye to guesswork and time-consuming searches for relevant resources! **With our guide, you'll learn about the robust resources we offer, ensuring students have access to the finest career preparation opportunities available.** By leveraging the expertise of career consultants and seasoned professionals, faculty members become the guiding force that propels students toward their dreams. Our easy-to-navigate resource guide breaks down complex Career Center offerings into user-friendly sections, making it a breeze for faculty to explore and integrate these resources into their curriculum.

Embrace the power of collaboration, and together, let's shape our future leaders, one student at a time.

Overview of Career Services

The [Career Center](#) provides a wide variety of services to UGA students and alumni, including:

- Interview Prep
- Graduate/Professional School Exploration
- Career Planning for Graduate Students
- Job & Internship Searching
- Career Fair Prep
- In-Person or Online Networking Tips
- Evaluating Job Offers
- Resume/CV & Cover Letter Reviews
- Portfolio Review
- Major & Career Exploration
- Professional Etiquette & Networking
- Employer Communication & Research

[Classroom Presentations](#) | Moreover, career consultants also support academic integration of career development by working with faculty members. Consultants can conduct in-class workshops or presentations on a variety of topics to support professional development in and beyond the classroom. Request your workshop via [this link](#).

[Drop-In Hours](#) | Have a quick question? Students may stop by the Career Center Multipurpose Room from 12 to 2 p.m., Monday-Thursday & 11am-3pm on Fridays during fall and spring semesters, to meet with a Career Center team member for 10-15 minutes. No appointment is necessary.

[The University Mentor Program](#) | We are personalizing the networking experience; connecting students with alumni mentors who are just right for your commitment. [Invite alumni mentors to speak in your classes or at events/programming](#). Learn more about the mentor program [here](#).

[Arch Ready Professionalism Certificate](#) | This program includes a series of workshops designed to help all students prepare for professional life after graduation. Students who complete the program will receive a certificate and valuable career management skills.

[One-on-One Appointments](#) | Career Consultants are available to meet individually with students at any point during their time here at UGA. To find out the name and contact information of their designated career consultant, visit our website, www.career.uga.edu. To schedule an appointment, students may log in to their Handshake account or call 706-542-3375.

[Intern for a Day](#) | For students who would like to shadow professionals before committing to applying for full internships, we offer the Intern for a Day program. [Find more info here](#).

[Handshake](#) | This internship and job board helps UGA students and alumni land meaningful opportunities. Students may use this platform when looking for internships and jobs, including part-time, full-time, and on- and off-campus opportunities.

- **[Quinnia](#)** | An AI resume, interview, and LinkedIn analysis tool.

- **Interstride** | A job search tool highlighting roles at companies that sponsor visas.
- **Big Interview** | An AI mock interview tool providing detailed feedback.
- **Career Assessments** | A range of assessments that help students reflect on the career or major fit and their personality, interests, values, and skills.
- **Online Career Guides** | PDF guides, ranging from our general **Career Guide** to our **Graduate Student Guide**, **International Student Career Guide**, **Federal Resume Guide**, and more.
- **Beyond the Professoriate** | A career exploration tool for doctoral students.
- **ImaginePhD** | A career assessment tool for doctoral students.

To access a full list of services, visit the Career Center Website, www.career.uga.edu. Our mission is to bring career everywhere for every student to ensure that students are career-ready. The comprehensive resources and services provided assist students in exploring, attaining, and maintaining employment.

Academic Integration Strategies

Course & Curriculum Innovation | Require professional development.

Introduce [the UGA Career Center's Arch Ready Professionalism Certificate](#) to enhance your course curriculum and equip your students with essential career skills. By including this certificate as a professional development course requirement, students attend five designated Arch Ready events, connecting them with employers, alumni, and mentors while saving valuable class time.

Incorporate Career Center Resources into Your Course Syllabus | In addition to listing the course objectives, we suggest that you share the competencies students will develop through completing your course. Examples of syllabi statements are provided in the appendices.

Incorporate Career Development eLC Modules | We understand that disciplinary content takes priority. Faculty may not have the space or, honestly, the objectives that require you to address career planning. However, to ensure that students have access to resources that help them connect their choice of major and academic experience to their future careers, consider adding the modules to your course or sharing the links for students to self-enroll in the eLC courses.

- [Pre-Health Career Development Modules](#)
- [Undergraduate Student Career Development Modules](#)
- [Graduate Student Career Development Modules](#)
- [Cultivating Connections Through the UGA Mentor Program](#)

Invite a Guest Speaker. | If you cannot be present for a lecture, avoid canceling the class by inviting the Career Center to provide a career development presentation while you're out. [View our staff directory and connect with your college-specific Career Consultant to coordinate.](#)

Collaborate with the Mentor Program. | As a faculty member, there are several ways you can interact with the UGA Mentor Program, the University-wide resource connecting current students (undergraduate, graduate, and professional) with over 6,000 diverse, experienced alumni, faculty, and staff. This program has fostered over 8,000 relationships, each one helping our students grow personally and professionally. Here are just a few ways faculty members can engage with this program:

- [Serve as a Mentor.](#)
- Encourage/require students to join the program and connect with a mentor.
- [Invite alumni mentors to speak in your classes or at events/programming.](#)
- [Request the UGA Mentor Program eLC modules for your class](#) (students can also [self-enroll](#)).

Incorporate Career-Related Assignments. | We know that many instructors require students to create and submit resumes or even conduct practice interviews as a professional development exercise. We've provided examples of several types of activities for easy integration below. Contact Megan Brock (megan.brock25@uga.edu) for consultations on implementing new activities and exercises in the classroom. However, note that we have a series of career development assignments & rubrics below.

Academic Integration Assignment Examples

This section provides academic integration activity examples designed to support faculty in integrating career development activities with ease. **The examples offer structured outlines of career development tasks** like career exploration, resume improvement, and more! By embedding these career development milestones directly into academic coursework or making them extra credit opportunities, you are helping us in scaffolding clear, actionable steps for career development. We recognize that many of these activities are **generalist** activities that are not connected to your course learning objectives or course content. Therefore, **we've included a reflection exercise to support development of unique, skills-focused assignments that facilitate career embedded learning**. Review the activities below for academic integration ideas.

Career Exploration Assignment

Learning Outcome: You will be able to explore career clusters/industries that align with your interests, skills, and values.

Description: The first step in career planning begins with you. To identify alignment with career opportunities, it is important to assess and reflect on your interests, skills, and values. The UGA Career Center hosts several assessment tools to help you reflect on these factors and identify potential pathways.

- [O*Net Interest Profiler \(IP\)](#) is a self-assessment tool that is free to use. This tool is informed by labor and workforce data collected by the U.S. Department of Labor.
- [Type Focus](#) is a tool to explore your personality, interests, and values. This tool is free, but you must call the Career Center (706-542-3375) to obtain the access code.
- [Strong Interest Inventory](#) offers deep reflection on your interests and how they connect to professions. This assessment is available to UGA Students for \$30. To access this assessment, call the Career Center to take the assessment and schedule your 1-hr interpretation with a qualified career consultant.
- [ImaginePhD](#) is an assessment tool for graduate students that helps to assess career-related skills, interests, and values of advanced degree earners to identify job families that resonate with the student.

Instructions: For this assignment, you will (a) select a career assessment from the list above and (b) write responses to the following reflection prompts (<insert word count>) (e.g., 500 words minimum):

1. Reflect on the job categories/titles that your assessment produces. *What industries offer employment opportunities that align best with your personality, interests, skills, and values (i.e., what stands out to you)? Why do they stand out to you?*
2. Reflect on the following factors that impact job satisfaction: Job function (meaningful work tasks that utilize your skills), growth opportunities at the company, relationship with the supervisor, time commitment, organization culture, organization size, industry value, location of role, risk/security in the role, and compensation. *Identify your top 3 factors and why they matter most to you.*
3. Use Handshake to search for internships or full-time roles that align with your interests and/or skills. You may use your interests and/or skills as the search term. Additionally, use filters to add parameters to the search (e.g., select an ideal geographic location). *Summarize the types of roles that are generated through this skills-based searching.*

Example Rubric:

Criteria	Performance			
	Exceed Expectations	Meets Expectations	Approaching Expectations	Insufficient
Reflection Depth	Deeply analyzes how specific assessment results align with personality and values. Provides a nuanced "why" behind the appeal of certain industries.	Identifies relevant industries based on the assessment. Explains why they stand out, though analysis may be more literal than analytical.	Lists industries but provides a superficial connection to the assessment results or personal traits.	Fails to connect assessment results to specific industries or provides no rationale for selections.
Demonstration of Critical thinking & analysis	Reflection goes beyond the "what" to the "so what?" Shows significant self-awareness and integration of the various assignment components.	Reflection is thoughtful and goes beyond surface-level observations. Shows a clear understanding of the career planning process.	Reflection is primarily descriptive. Student follows instructions but does not demonstrate deeper insight.	Content is purely transactional; it lacks reflective depth or fails to meet the basic requirements of the prompts.
Grammar and Spelling	Writing is polished, well-structured, and free of errors. Tone is professional yet authentic.	Writing is clear and organized with minimal grammatical errors. Tone is appropriate for an academic/career setting.	Writing is functional but contains several mechanical errors or lacks a clear organizational structure.	Significant errors in grammar, spelling, or formatting that distract from the content.

Career Conversation Assignment

Learning Outcomes:

- Identify and reach out to professionals in their desired field for informational interviews, utilizing resources such as the UGA Mentor Program and the University of Georgia LinkedIn Alumni Tool.
- Prepare thoughtful and meaningful questions to gather insights and advice.

Description: The objective of this informational interview assignment is to empower students to gain valuable insights and network with professionals in their desired field or industry.

Instructions:

- Utilize your existing professional network, the [UGA Mentor Program](#), or the [UGA LinkedIn Alumni Tool](#) to identify a professional in a job or career field of interest to you.
- Contact the professional via email, phone, via the UGA Mentor Program platform, or via LinkedIn to request an informational interview. Be polite and professional in your communication, expressing your interest in learning from their experiences. Request a convenient time to speak, keeping in mind that the interview should not exceed 30 minutes to be considerate of their time. The informational interview can take place in-person, over the phone, or through video conferencing platforms like Zoom.
- Prepare 6-8 thoughtful and relevant questions to ask during the informational interview. You can refer to the [UGA Career Center's Informational Interview Question list](#) for inspiration.
- Conduct the informational interview with the professional as scheduled. Be punctual, attentive, and respectful during the interview. Take notes during the conversation to capture important insights and details.
- After the interview, submit a 1-2 page reflection document that includes the following information:
 - Name of the interviewee
 - Title of the interviewee
 - Area of expertise of the interviewee
 - Explain why you chose this professional for the interview.
 - Share what you learned about the job, career field, or industry from this assignment. Highlight key takeaways, insights, and any new perspectives gained.
 - Discuss any information you received during the interview that was surprising or unexpected to you.
 - Reflect on your overall experience of conducting the informational interview. How do you feel about the process and the knowledge you gained?
 - Include any additional information you find important or relevant to share about the interview experience.
 - Formatting specifications: Double-spaced, 12 pt, Times New Roman Font required.

Career Fair Preparation Assignment

Learning Outcome:

- Develop strategies for researching and identifying potential employers of interest.
- Demonstrate effective networking skills and confidently engage in conversations with employers.

Description: The objective of this Career Fair Preparation Assignment is to empower students to effectively prepare for a career fair and maximize their opportunities for networking, exploration, and potential job or internship prospects.

Instructions:

1. Research Upcoming Career Fairs: Identify an upcoming career fair event on Handshake.
2. Log in to Handshake <https://uga.joinhandshake.com>
3. Click “events”
4. Under the “category” tab, select “career fair.”
5. Select a career fair of interest (i.e., UGA Fall Career & Internship Fair)
6. Identify Target Employers: After selecting a career fair of interest, select “All Employers” on the event page to see a list of all employers scheduled to attend. Review the list of employer attendees and identify a list of 5-10 employers you wish to connect with during the fair.
7. Research Target Employers: Explore the Handshake pages, company/organization websites, and social media profiles of your target employers. Use [this research on the employers' resource](#) to learn what to look for. Consider getting your updated resume reviewed during [Career Center Drop-In Hours](#).
8. **Resume Review and Refinement:** Review your current resume and make necessary updates to highlight relevant skills, experiences, and achievements. Utilize the [UGA Career Center’s Resume Examples](#) for support. Consider getting your updated resume reviewed during [Career Center Drop-In Hours](#).
9. **Elevator Pitch Development:** Craft a concise and compelling elevator pitch, a brief introduction that summarizes your skills, experiences, and career goals using the [UGA Career Center’s Career Fair Pitch Template](#). Practice delivering it confidently.
10. **Dress for Success:** Dress confidently and comfortably in business professional or business casual attire for UGA Career Fairs, unless otherwise noted. Explore our [business professional and business casual attire tips and Pinterest boards](#). Pro-Tip: UGA [SGA’s Professional Clothing Closet](#) provides free professional clothing. As a UGA student, you have access to one free professional outfit per academic year.
11. **Attend:** Attend the career fair of your choice.
12. **Seal the Deal:** Collect business cards from employers, determine follow-up and next steps, and send a [career fair follow-up email](#) within 24 hours.
13. **Reflection Paper:** After the career fair, reflect on your experience in a two-page reflection paper. Be sure to evaluate your preparedness, networking interactions, and the overall value gained from attending the fair. Additionally, identify areas for improvement and strategies for future career fair attendance.

Job Search Assignment

Learning Outcome: You will be able to identify top organizations that hire people with your skills, interests, and/or academic background.

Description: A step that students often overlook is exploring job functions. Job function refers to a category of job roles. For example, at many organizations—large or small—there is usually a human resources unit. Looking for a job title seems like a more direct way to find a position, but exploring job functions broadens the range of titles within organizations and offers a more nuanced look into the utility of skills at an organization. In this HR example students may become aware of the titles within the HR unit vs. the career pathways within HR. This activity challenges students to explore job functions, titles, and companies that hire those functions and/or titles.

Instructions: Identify 3 organizations/companies that you would like to research for this activity. You may consider looking at the Career Outcomes for your major, selecting from the companies that hire your major. Using the LinkedIn Alumni tool, explore 3 profiles of employees at each company. Use the chart below to organize your research.

Company	Job Functions	Job Title	Job Level (I.e., entry level, mid-level management, and executive)
<i>Company 1</i>			
<i>Company 1</i>			
<i>Company 1</i>			
<i>Company 2</i>			
<i>Company 2</i>			
<i>Company 2</i>			
<i>Company 3</i>			
<i>Company 3</i>			
<i>Company 3</i>			

Reflection Questions: What are any themes/patterns that have emerged from your research? How does this information impact your career planning? (250 words minimum)

Rubric:

This is a Pass/Fail activity. To receive credit, you must complete every component of the task, including the written reflection and fully populating the data chart with your findings. Partial credit will not be awarded for incomplete sections.

LinkedIn Profile Assignment

Learning Outcome: You will be able to identify ways to improve your LinkedIn profile that highlights your academic and professional success.

Description: LinkedIn is a key tool for career readiness that helps with professional networking, job searching, and personal branding. It serves as a platform to connect with industry peers, mentors, and recruiters while also acting as a dynamic resume and portfolio to showcase your skills, achievements, and expertise. It allows you to highlight your abilities through endorsements and recommendations, enhancing your credibility. Having a complete and robust LinkedIn profile can be crucial to expanding your network and securing the job you want.

Instructions:

1. Log in to your Quinnia account using your university email domain
2. Make sure you have uploaded a resume to the system
 - How to Upload Your Resume: [click here](#)
3. Scroll down to 'Your LinkedIn Analysis' and click on Upload New
4. Choose either Upload your LinkedIn profile as a PDF or Use the Quinnia extension
5. Click on 'Start LinkedIn Analysis'
6. Confirm your background and work experience by clicking 'Proceed.'
7. Click on 'Submit Analysis'
8. Click on 'Go to LinkedIn Analysis'
9. Improve your LinkedIn profiles:
 - Make any additional corrections to your profile based on the feedback from Quinn
 - Upload your revised profile by clicking on "upload new," which is located on your Quinnia dashboard
 - Articulate the number of flags you have before and after your adjustments.
 - # of flags BEFORE improvements: _____
 - # of flags AFTER improvement: _____

Rubric:

This is a Pass/Fail activity. To receive credit, you must complete every component of the task.

Resume Improvement Assignment

Learning Outcome: You will be able to improve your resume to enhance the likelihood of your document passing through all Applicant Tracking Systems (ATS) & marketing your skillset.

Description: Did you know, if you're underemployed in your first job out of college, you're more likely to stay underemployed for the next 10 years? **What about the fact that over 80% of candidates never get past the resume screening stage of the application process, and 95% of these screenings are done by AI instead of a person?**

Quinnia is here to help! Quinn is a robust AI solution designed to work to increase and enhance engagement with your school's career services to help increase employment outcomes for students. Increase and enhance student engagement with career services, ultimately helping increase student employment outcomes. Quinn's purpose isn't to perfect your resume completely, that should be done at the individual level with your advisor.

Watch this video to learn more: [Intro to ATS](#)

Instructions:

1. Go to quinnia.io/access and click "Sign In / Sign Up" on the top right corner of the screen
2. **Download your university's resume template or the resume template you can locate on the "Need Help" button**
3. Complete/fill in your resume with applicable experiences, education, and general information
4. **Before you upload your resume, watch this video:** <https://www.powtoon.com/online-presentation/dFyF8zPSIOJ/dos-and-donts-before-you-upload-your-resume/?mode=movie>
5. Upload your resume
6. Check that your information is populated correctly (just like an online application!)
7. Click "Upload Resume"
8. Review your feedback
 - Don't fully understand your analysis? Click [here](#) for more details!
9. Take this time to think about which improvements make the most impact on your background, experience, and what you choose to highlight to an employer. (**Note:** Not all improvements will apply to you. Quinn may tell you to get your resume to 1 page, in addition to adding a skills section. Choose what makes the most sense for you, and reach out to [your Career Consultant](#) with questions.)
10. **Decrease your "Flags" and "Improvements" by making corrections to your content and formatting.**

- Upload your revised resume by clicking on "upload new," which is located on your Quinnia dashboard
- **Articulate the number of flags you have before and after your edits/improvements.**
 - # of flags **BEFORE** improvements: _____
 - # of flags **AFTER** improvement: _____

Rubric:

This is a Pass/Fail activity. To receive credit, you must complete every component of the task.

Mock Interview Assignment

Learning Objective: You will be able to participate in a mock interview and receive an AI analysis of your ability to communicate your skills, experience, and accomplishments.

Description: Interviews are one of the most critical parts of getting a job. It's your time to shine in front of an employer, to show them how you can add value to their organization. And as AI video interviews are becoming more and more popular among employers, Quinnia is here to help you practice. It's proven that if you practice interviewing, you are 4X more likely to get the job you applied for. For the two assignments below, you will leverage Quinn's technology to amplify your voice and stand out in the ever-changing employment process.

Watch this video to learn more: [What is AI Interviewing?](#)

Things to keep in mind:

- Quinn will try to personalize your interview questions based on your major and industry.
- Questions will be directly related to experiences on your resume.
- Your audio, video, and content will be analyzed:
 - Audio: Quinn assesses your communication style, rate of speech, filler word usage, answer length, and the skills you discuss most frequently.
 - Video: Quinn analyzes your video by assessing your enthusiasm, micro-expressions, and eye contact.
 - Content: Quinn analyzes the information you convey and the way in which you convey it.

Instructions:

1. Schedule your interview in advance. Quinnia required that you select a timeslot to simulate the true AI interview scheduling experience. Time slots are available in 15-minute increments. To prepare for your interview, watch [this](#) video.
2. Receive an email saying your interview is ready.
3. Click "Start Interview" on your Quinnia dashboard.
4. Allow Quinn to access your camera and microphone.
5. When the interview begins, you have 2 minutes for the first question and 90 seconds for the following 6 questions.
6. Click "Submit" after you complete the interview and let it load completely, or it will not be saved (picture to the right!).
7. Within 24 hours, you will receive an email that your interview analysis is complete.
8. Review your feedback.
9. Critically analyze and reflect on how you can alter your content, audio, and video for your next interview to increase your score!

10. Now, conduct your second mock interview. Share your scores from the first and second mock interviews.

Categories	Mock Interview #1 Score	Mock Interview #2 Score
Audio		
Video		
Content		

Rubric:

This is a Pass/Fail activity. To receive credit, you must complete every component of the task. Submit the completed chart as evidence of completion of the task.

Choose Your Own Adventure | Discipline Specific Assignments Reflection

Goal: Create a discipline-specific assignment that surfaces institutional competencies in the class

Resources to Support this Activity:

- [Center for Teaching and Learning](#)
- [Evidence-Based Teaching Strategies](#)
- [UGA Online Course Guide](#)
- [Instructional Design Basics Guidebook](#)
- [Course Design and Development Checklist](#)

Step 1: Aligning Course Objectives

- **Course Learning Objectives:** Reflect on the course learning objectives.
- **Institutional Competencies:** Reflect on the UGA Institutional Competencies.
- **The Reflection:** What kinds of activities support the achievement of your course objectives and cultivate select, relevant institutional competencies?

Step 2: Creating Harmony Between Student Learning Objectives and Institutional Competencies

Now, narrow your focus. Create **student learning objectives (SLOs)** for this specific assignment.

- **Draft 2-3 SLOs:** [Use Bloom's Taxonomy verbs \(e.g., Analyze, Create, Evaluate\).](#)
- **The Harmony Check:** For each SLO, briefly note:
 - Does this SLO directly support the course learning objective and institutional competencies?

Step 3: Create your assessment.

Select and/or create an assessment (e.g., rubric, grading scale) tool.

Step 4: Design the assignment and instructions.

Finally, translate your pedagogical goals into clear, student-facing language.

Syllabus Statement Templates

General Career Center Syllabus Statement

The mission of the UGA Career Center is to prepare students and alumni for meaningful opportunities after graduation through career exploration and decision making, job search skill development, experiential learning, career employment, employer relations, university partnerships, and mentorship. We envision "Career Everywhere for Every Bulldog," ensuring that every student has access to the resources and support they need to succeed. Whether you're an undergraduate or graduate student, we offer virtual workshops, self-paced career development modules, job search platforms like Handshake and Interstride, career fairs, exploration tools, networking events, conferences, and personalized 1:1 appointments. We're here to help you navigate your career journey and achieve your professional goals.

The Career Center provides comprehensive support to both undergraduate and graduate students through various resources and programs, including:

- The Arch Ready Workshop Series
- Self-paced Career Development modules that serve *undergraduate* and *graduate* students
- students.
- Job search platforms such as Handshake and Interstride (for international talent)
- Career Fairs
- Career exploration tools
- Mentor Program events
- 1:1 Appointments with your Career Consultant
- Alumni Services

We are committed to helping you navigate your career journey and achieve your professional goals. Visit the Career Center website to review the resources or make an appointment, or call the front desk at (706)542-3375 to schedule an appointment today!

Syllabus Template for Requiring Arch Ready Programming

Professional Development Requirements As part of this course, students are expected to fulfill the requirements for the Arch Ready Professionalism Certificate offered by the UGA Career Center. The certificate is designed to provide students with the essential skills necessary for professional success. To obtain the certificate, students must actively participate in five designated Arch Ready events offered by the Career Center within a single semester. Additionally, they are required to complete a brief survey after each presentation and a final Arch Ready survey. These events encompass a wide range of career-related topics, including resumes/CVs & cover letters, developing confidence in job or internship searches, fostering inclusion in the workplace, crafting a personal statement, preparing for virtual or in-person interviews, creating a digital portfolio, and more. For a detailed schedule and more information about earning the certificate, please visit https://career.uga.edu/calendar/archready_certificate. Track your engagement using our Arch Ready Attendance Self-Tracker. It is important to note that event availability is limited, so prompt registration is encouraged.

Enrich your course curriculum and empower your students with vital career skills by joining fellow faculty members in introducing the UGA Career Center's Arch Ready Professionalism Certificate. By integrating this

certificate as a career development course requirement, students will participate in five Arch Ready events in one semester. These events will offer valuable networking opportunities with employers, alumni, and mentors, all while saving valuable class time. We have provided a sample syllabus statement to make integration easy.

Next Steps with the UGA Career Center

This guide serves as an outline for opportunity to bridge the gap between classroom and career development. We can ensure that University of Georgia students graduate with a competitive edge by working together.

From eLC modules to use AI-driven tools like Quinnia, these resources are designed to minimize faculty administrative burden while maximizing student career outcomes. You are providing students with the roadmap they need to navigate the transition from the classroom to a meaningful career.

Next Steps with the UGA Career Center

Ready to turn these insights into action? Here are some suggested next steps.

1. **Reflect:** Reflect on any feasible opportunities to incorporate academic integration approaches. If you would like to request any of these activities for your eLC sections as eLC assignment, request via this form: <https://forms.office.com/r/ymH7qZX27J>
2. **Connect:** For 1:1 support in exploring resources, contact **Megan Brock** at megan.brock25@uga.edu.
3. **Collaborate:** If you're interested in providing examples of discipline-specific, academic integration activities to include in this toolkit, **please contact Megan Brock** at megan.brock25@uga.edu.



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