**UGA Career Center Intern For A Day**

**Program Waiver**

Thank you for participating in the UGA Intern For A Day Program. The program is designed to provide insight about a day in the life of a future career.

Steps and Requirements

1. You will complete the orientation and sign the waiver
2. You will receive the e-mail and phone number of your intern sponsor. Make sure that you contact your sponsor within 48 hours of receipt of this information.
3. Once you have set up your date of visit, you must e-mail [extern@uga.edu](mailto:extern@uga.edu) so we can ensure that the intern opportunity has been filled.
4. The Intern For A Day is a volunteer experience, the sponsor is not required to compensate you for your time nor pay for your travel.
5. After you have completed your internship visit, you will prepare a thank you note.
6. If you cannot make your internship, you must provide 24 hours written notice to both your sponsor and the Career Center (extern@uga.edu). Failure to do so will result in the suspension of your on campus recruiting privileges (Handshake account blocked).

Questions? E-mail us at [extern@uga.edu](mailto:extern@uga.edu)

Waiver

By committing to the Intern For A Day, I:

* will attend my Intern For A Day for the entire period unless emergency circumstances arise (if so, I will contact the Career Center Intern For A Day staff and the sponsor immediately).
* understand completely that the purpose of the Intern For A Day program is to provide me with a voluntary opportunity to visit a sponsoring organization for a set amount of time to observe and better understand that organization and/or industry.
* understand that I am responsible for my own actions, which will be appropriate and honorable throughout my internship experience.
* release the University of Georgia and Career Center staff from any and all claims of any kind whatsoever relating to my participation in the Intern For A Day Program.

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